

# NAMWOLF

## NAMWOLF Law Firm Membership Application

Our goal is to have a blend of the leading minority and women owned law firms, dispersed geographically across the United States, representing a variety of corporate law expertise. NAMWOLF uses a detailed process to determine law firm admission and this vetting process can take several months. Law firm candidates must complete an extensive application and screening process before they can be admitted to membership. Member firms are substantially devoted to the representation of large entity clients. Therefore, membership will only be offered to firms that devote the substantial portion of their time to, or derive the substantial portion of their revenue from, the representation of major corporate and/or public entities and are not generally adverse to such entities.

### Core Values:

EXCELLENCE

DIVERSITY

PARTNERSHIP

COMMITMENT

INTEGRITY

### CRITERIA FOR ADMISSION INCLUDES

- Properly certified as a minority, women or LGBT owned, operated, managed and controlled (51% or more) firm. **Must be certified by the National Minority Supplier Development Council (NMSDC), the Women's Business Enterprise National Council (WBENC), or The National Gay and Lesbian Chamber of Commerce (NGLCC).**
- Excellence in quality of law practiced.
- Adherence to NAMWOLF's core values.
- Demonstrated commitment to inclusion and diversity in the legal profession.
- Favorable client references from national and regional corporations or major public entities, including corporate references within the Fortune 500.
- Martindale-Hubbell AV® Preeminent™ (4.5-5.0) Peer Review rating.
- Three or more full-time attorneys in the firm.
- Headquartered in the U.S. or Puerto Rico.
- Sufficient practice liability insurance (at least \$2 million).
- \$100 Nonrefundable Application Fee.

The NAMWOLF team performs independent research on each prospective firm. After the firm's application is complete, the Law Firm Membership Committee reviews the collected materials and makes a recommendation for or against membership to the Board of Directors, with whom the final decision rests. **Please note no application will be reviewed one month before our Driving Diversity and Leadership Conference (February) and three months before our Annual meeting (September).**

**NAMWOLF LAW FIRM MEMBERSHIP APPLICATION**

<b>NAME &amp; TITLE:</b>	
<b>FIRM:</b>	
<b>ADDRESS:</b>	
<b>CITY:</b>	<b>STATE:</b>
<b>ZIP:</b>	<b>COUNTRY:</b>
<b>TELEPHONE:</b>	<b>FAX:</b>
<b>EMAIL:</b>	<b>WEBSITE:</b>
<b>OTHER OFFICES AND ADDRESSES (INCLUDE TELEPHONE NUMBER)</b>	
<b>PLEASE LIST EACH OFFICE LOCATION FOR YOUR FIRM AND NAMES OF ATTORNEYS WHO STAFF EACH OFFICE. FOR EACH OFFICE LOCATION, PLEASE INDICATE WHETHER SUCH OFFICE IS STAFFED VIRTUALLY, FULL-TIME, PART-TIME OR INTERMITTENTLY.</b>	

**ORGANIZATIONAL INFORMATION**

Type of ownership (sole proprietor, partnership, corporation): \_\_\_\_\_

President/Owner/Partners: \_\_\_\_\_

How long has your firm been in existence? \_\_\_\_\_

Number of **full-time** attorneys in your firm: \_\_\_\_\_ Martindale-Hubbell firm rating: \_\_\_\_\_

If any of these full-time attorneys have an "of counsel" relationship, or are otherwise not a partner, member, shareholder, associate or employee of the firm, please identify each such attorney by name: \_\_\_\_\_

Number of part-time attorneys in your firm. Please identify each part-time attorney by name: \_

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Type of Firm (minority-owned, women-owned): \_\_\_\_\_ (Attach a copy of your NMSDC or WBENC certification)

Practice Liability Insurance Carrier: \_\_\_\_\_ (Attach endorsement letter describing the amount and type of malpractice insurance your firm carries) (Minimum \$2M/\$2M).

Do you have any partnerships, affiliations, or other relationships with law firms? If yes, please describe: \_\_\_\_\_

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Are any of the attorneys in your firm associated with or work for other law firms? If so, please identify each such attorney by name along with the name of the other law firm with which that attorney is associated: \_\_\_\_\_

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How did you hear of NAMWOLF and why do you want to join? \_\_\_\_\_

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Languages spoken (conversantly) by members of the firm: \_\_\_\_\_

**CORPORATE REFERENCES**

Three corporate references (preferably Fortune 500, Fortune 1000 companies or large public entities) from assignments performed within the last two years under the direction of in-house counsel. Please be sure to list an attorney from the legal department of the corporation you would like us to contact.

<b>COMPANY NAME:</b>
<b>CONTACT PERSON &amp; TITLE:</b>
<b>TYPES OF MATTERS HANDLED AND FOR HOW LONG?</b>
<b>PHONE NUMBER:</b>
<b>EMAIL:</b>

<b>COMPANY NAME:</b>
<b>CONTACT PERSON &amp; TITLE:</b>
<b>TYPES OF MATTERS HANDLED AND FOR HOW LONG?</b>
<b>PHONE NUMBER:</b>
<b>EMAIL:</b>

<b>COMPANY NAME:</b>
<b>CONTACT PERSON &amp; TITLE:</b>
<b>TYPES OF MATTERS HANDLED AND FOR HOW LONG?</b>
<b>PHONE NUMBER:</b>
<b>EMAIL:</b>

**OTHER REPRESENTATIVE CLIENTS:**

**FIRM CHARACTER:** (Please attach additional pages if necessary)

1. Are you, your firm, or any member of your firm concentrating in a specific practice area? Please describe.

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2. Does your firm solely do defense work? If not, provide (i) a percentage breakdown of plaintiff's work versus defense work (firmwide), (ii) percentage breakdown of plaintiff's work versus defense work by practice area, and (iii) describe the nature of plaintiff's work.

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3. Are you, your firm, or any member of your firm members of specific legal trade associations? Please list.

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4. Please share examples of your firm's commitment to diversity and inclusion in the legal profession including: evidence of the diversity and inclusion within your law firm itself (overall as well as among your firm's partners/shareholders and your firm's institutional leadership); diversity and inclusion organizations and programs in which your attorneys are actively involved and in which your firm financially supports; awards and recognitions of your firm and/or its attorneys for diversity and inclusion efforts; articles and publications by your firms' attorneys supporting diversity and inclusion; and any other evidence of the thought and action leadership of your firm and/or its attorneys in the diversity and inclusion space.

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5. List other information about your firm, or a member of your firm that would assist us in determining your qualifications for membership, including any judicial appointments, published cases, participation in statutory development or other matter.

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6. Have you or any other lawyer at your firm ever been cited for a disciplinary or ethical violation by a state bar or court of law, been disbarred, or has a final judgment of professional malpractice been rendered against you or any other lawyer of the firm? If yes, please explain below.

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**PLEASE RECORD BELOW THE PRACTICE AREAS THAT YOUR FIRM CAN PROVIDE**

**BAR PRACTICE AREAS**

Please put a check mark next to the practice areas that your firm can provide.

Firms with **3 - 20** attorneys please limit your choices to your top **three** practice areas.

Firms with **21 – 40** attorneys please limit your choices to your top **six** practice areas.

Firms with **41 and over** attorneys please limit your choices to your top **eight** practice areas.

<input type="checkbox"/>	Administrative Law	<input type="checkbox"/>	Intellectual Property Law
<input type="checkbox"/>	Admiralty/Maritime Law	<input type="checkbox"/>	International Business Law
<input type="checkbox"/>	Antitrust Law	<input type="checkbox"/>	International Trade Law
<input type="checkbox"/>	Appellate Practice	<input type="checkbox"/>	Labor and Employment Law
<input type="checkbox"/>	Arbitration	<input type="checkbox"/>	Land Use Law
<input type="checkbox"/>	Aviation Law	<input type="checkbox"/>	Legal Malpractice
<input type="checkbox"/>	Banking Law	<input type="checkbox"/>	Legislative Practice
<input type="checkbox"/>	Bankruptcy Law	<input type="checkbox"/>	Medical Malpractice
<input type="checkbox"/>	Business Law	<input type="checkbox"/>	Mergers and Acquisitions
<input type="checkbox"/>	Civil Rights	<input type="checkbox"/>	Military Law
<input type="checkbox"/>	Civil Trial Practice	<input type="checkbox"/>	Municipal and Zoning Law
<input type="checkbox"/>	Commercial Law	<input type="checkbox"/>	Municipal Bond/Public Authority Financing
<input type="checkbox"/>	Commercial Litigation	<input type="checkbox"/>	Natural Resources Law
<input type="checkbox"/>	Communications Law	<input type="checkbox"/>	Nonprofit and Tax Exempt Organizations
<input type="checkbox"/>	Computer Law	<input type="checkbox"/>	Oil and Gas Law
<input type="checkbox"/>	Constitutional Law	<input type="checkbox"/>	Partnership Law
<input type="checkbox"/>	Construction Law	<input type="checkbox"/>	Patent Law
<input type="checkbox"/>	Copyright Law	<input type="checkbox"/>	Pension and Profit Sharing
<input type="checkbox"/>	Corporate Law	<input type="checkbox"/>	Personal Injury
<input type="checkbox"/>	Creditors' Rights	<input type="checkbox"/>	Product Liability Law
<input type="checkbox"/>	Criminal Trial Practice	<input type="checkbox"/>	Professional Liability
<input type="checkbox"/>	Education Law	<input type="checkbox"/>	Public Utilities Law
<input type="checkbox"/>	Elder Law	<input type="checkbox"/>	Real Estate Law
<input type="checkbox"/>	Eminent Domain	<input type="checkbox"/>	Securities Law
<input type="checkbox"/>	Employment Benefits Law	<input type="checkbox"/>	Social Security
<input type="checkbox"/>	Energy Law	<input type="checkbox"/>	Sports and Entertainment Law
<input type="checkbox"/>	Environmental Law	<input type="checkbox"/>	Tax Law
<input type="checkbox"/>	Family Law	<input type="checkbox"/>	Telecommunications Law
<input type="checkbox"/>	Franchise Law	<input type="checkbox"/>	Toxic Torts
<input type="checkbox"/>	General Practice	<input type="checkbox"/>	Trade Secret Law
<input type="checkbox"/>	Government Contracts	<input type="checkbox"/>	Trademark Law
<input type="checkbox"/>	Health Care Law	<input type="checkbox"/>	Transportation Law
<input type="checkbox"/>	Immigration and Naturalization	<input type="checkbox"/>	Trusts and Estates, Wills and Probate
<input type="checkbox"/>	Insurance Defense	<input type="checkbox"/>	Workers Compensation Law
<input type="checkbox"/>	Insurance Law	<input type="checkbox"/>	Other:

**SIGNATURE**

I, \_\_\_\_\_, of \_\_\_\_\_ Law Firm hereby swear and state as follows:

I hereby authorize The National Association of Minority and Women Owned Law Firms (NAMWOLF) to investigate the information set forth in this application.

I am authorized to make representations on behalf of \_\_\_\_\_ (a Law Firm).  
\_\_\_\_\_ Law Firm is primarily owned and managed by minorities or women.

I hereby certify under penalties of perjury that the information provided is correct.

Type of Print Name of Authorized Partner or Member

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Signature of Authorized Partner or Member

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Date of Signatures:

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**Please send completed application (with Firm Practice Areas) via email to:**

**Sherisse Rodriguez  
Communications & Membership Coordinator  
NAMWOLF  
150 North Michigan Avenue  
Suite 800  
Chicago, Illinois 60601  
Tel: 312-733-7780  
Email: Sherisse\_rodriguez@namwolf.org**